The Collection

- Greenwillow Books is a children’s book publishing imprint of HarperCollins publishing whose output includes works by Vera B. Williams, Kevin Henkes, Diana Wynne Jones, and countless other notable and award-winning children’s authors.
- Since 1979, Greenwillow has transferred a large portion of its publishing records to the University of Oregon for preservation and access.
- The collection includes correspondence, edited proofs and manuscripts, and artist layouts, among other things.
- A comprehensive finding aid accounting for the numerous accretions to the collection has been unavailable for many years.
- The goal of this project was to account for, process, and publish a complete finding aid for the Greenwillow Books records.

Preliminary Work

- Examined existing documentation and processed materials to determine a series structure.
- Devised processing plans to fit materials within that structure.

Physical Processing

- Located, described and foldered (when needed) approximately 140 boxes of unprocessed accretions.
- Deaccessioned 50 linear feet of duplicate oversize proofs.

Arrangement

- Compiled and intellectually arranged updated inventories.
- Alphabetically arranged 52 boxes of oversize, 11” X 17” galley proofs.

Publication

- Converted arranged contents to encoded archival description (ead).
- Uploaded ead to UO’s Archivist Toolkit archival data management system for publishing to Northwest Digital Archives.

Outcomes

- 377 boxes (487.5 linear feet) of records processed at the folder level.
- Appropriate housing for 78 linear feet of oversize materials.
- Roughly 75 feet of shelf space gained in the Special Collections stacks through deaccessioning and consolidation of materials.
- Accessibility to the collection through a searchable published finding aid on Northwest Digital Archives.

Research and Outreach

- The Greenwillow Books records provide ample material for researchers of children’s literature. In particular, the numerous iterations of copyedited manuscripts and proofs for picture books and children’s novels present a unique window into the collaborative nature of the publishing process.
- The collection offers a valuable resource for primary school educators in teaching about the writing and revision process.