

Project Background

The KING Broadcasting Company Photograph collection located in the Special Collections of the University of Washington originates from the larger Papers collection of founder Dorothy Stimson Bullitt.

The collection is contained in thirteen boxes containing more than 1,000 photographs and ephemera. Prior work has been done on the collection however, multiple problems exist including:

- Numbers assigned to the photographs have no place in the current filing system
- Photographs are inadequately housed according to current archival standards used in Special Collections
- Physical finding aid could see improvements on item description and overall intellectual order

Methodology

- Transfer photographs to plastic sleeves for archival storage
- Research and enter photograph information into an Electronic Archival Description (EAD) finding aid
- Analyze collection for intellectual order
- Reorganize collection for improved intellectual order
- Renumber photographs according to departmental standards
- Weed collection for duplicate photographs
- Research and create background, scope and description content for collection finding aid

Deliverables

- Complete electronic finding aid
- Collection aligned to department standards
- Photographs properly stored for archives
- Reduction of physical space taken by collection

Impact

- Historic photographs will be preserved for future use
- Researchers and scholars interested in the history of television and broadcasting as well as local citizens interested in local history, events and places will have a detailed resource for content discovery

