



# GLASSIFICATION THEORY: THE PILCHUCK GLASS SCHOOL LIBRARY

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**WHO?** We worked with the Pilchuck Glass School (PGS) to help establish a firm foundation from which they could further develop their small library located in Stanwood, approximately 50 miles north of Seattle.

**HOW?** We interviewed PGS staff, did an assessment of the scope and content of their collection and conducted extensive research on the best practices for cataloging, digitization and preservation.

**WHY?** Due to resource constraints and an annually rotating volunteer staff, the PGS library has not been able to establish standardized guidelines for cataloging and preserving their unique collection.

**WHAT?** We created a collection development policy, a training manual for cataloging their DVD's and ephemera and a preservation plan for their moving image archive.

**IMPACT** This project has enabled PGS to engage in further dialog with partner organizations and to pursue funding opportunities supported by the information and the impartial recommendations we provided.

Taking steps to facilitate preservation of the PGSL collection will enable wider access to these resources and benefit researchers interested in the significant history of PGS, as well as the global glass community.

