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# CHIMU

Making Teams **Work**

# MEET THE TEAM



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# RAISE YOUR HAND IF

You've been in a team where...



A team member **did not respond** or **communicate**



Workload distribution was **greatly uneven**



A team member **rarely**, if ever, **attended meetings**

# PROBLEM OVERVIEW

## BIGGEST PAIN POINTS

- Poor communication
- Lack of motivation
- Uneven workload
- No accountability

## BIGGEST SUCCESS FACTORS

- Reliability amongst team members
- Strong communication
- Motivation
- Delegating tasks evenly

# PROBLEM STATEMENT

How might **students who work in teams** within an academic setting achieve **sufficient collaboration** so that they **create a project each team member is satisfied with**?

# RESEARCH INSIGHTS

## What High-Performing Teams do **Differently**

### Personal Connection

**Socializing** and **bonding** on non-work related topics between team members **improves communication** patterns by **more than 50%**



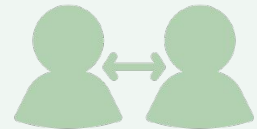
### Authenticity

Creating a **psychologically safe environment** to be comfortable sharing positive & negative emotions



### Regular Communication

Open communication of ideas and persistent **face-to-face meetings** improves teamwork & **reduces misunderstandings**



# PERSONAS

## Brian



“Every quarter, I get a new group project with teammates I can’t rely on.”

## Morgan



“I don’t know how to set myself up for success in a group project because I’ve never done one before.”

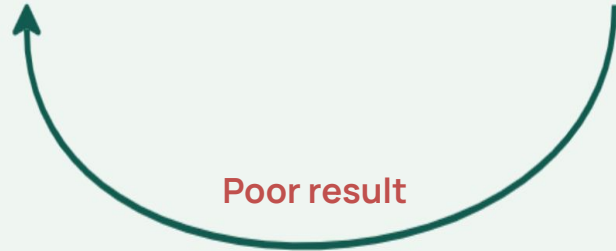
# WORKFLOW

**MEET THE TEAM** → **TEAM AGREEMENT** → **WEEKLY PULSE**

10 questions

7 areas

5 criteria



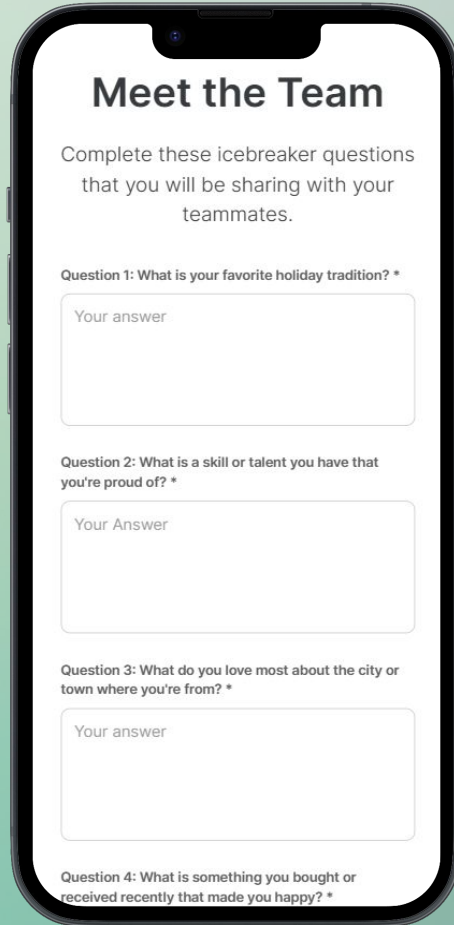


# MEET THE TEAM

Answer 10  
icebreaker  
questions

Read your  
teammates'  
responses

Understand  
your  
teammates  
better



**Meet the Team**

Complete these icebreaker questions that you will be sharing with your teammates.

Question 1: What is your favorite holiday tradition? \*

Your answer

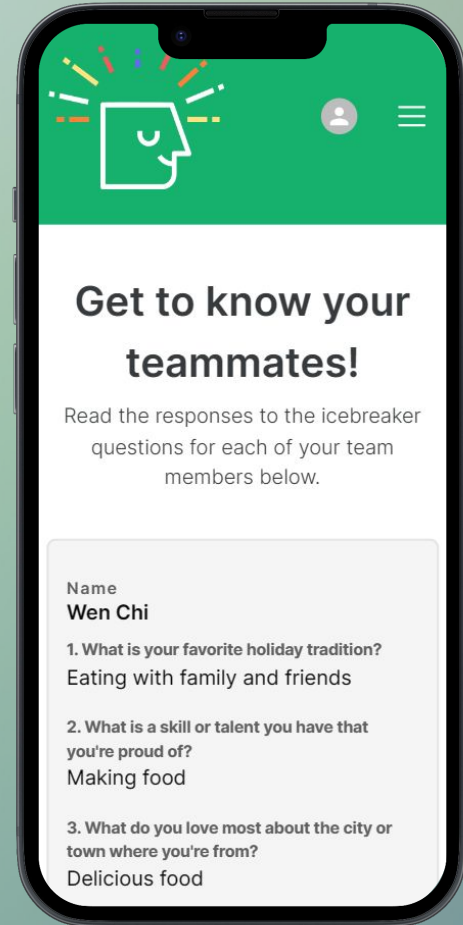
Question 2: What is a skill or talent you have that you're proud of? \*

Your Answer

Question 3: What do you love most about the city or town where you're from? \*

Your answer

Question 4: What is something you bought or received recently that made you happy? \*



**Get to know your teammates!**

Read the responses to the icebreaker questions for each of your team members below.

**Name**  
**Wen Chi**

1. What is your favorite holiday tradition?  
Eating with family and friends

2. What is a skill or talent you have that you're proud of?  
Making food

3. What do you love most about the city or town where you're from?  
Delicious food

# TEAM AGREEMENT

Work together to  
set expectations

Team creator  
submits and  
signs for all

View and edit  
at anytime

**Create Your Team Agreement**

Meet as a team and discuss your expectations for the areas below. All members need to contribute to the discussion.

Please use the same team name that you created your team with.

**Team Norms: What are norms that all members pledge to follow? \***

Your answer

**Team Goals: What are you trying to achieve as a team? What is success? \***

Your answer

Submit Agreement

**Team Agreement**

**Chimu**

**Team Norms**

Attend all meetings on time. Provide ample notice of at least 24 hours if you are unable to attend a specific meeting. Contribute fairly to all assignment to ensure that all members are equally giving time to the project. Be respectful of each other, especially in times of disagreement.

**Team Goals**

Complete the project with as much time and efficiency as possible.

contribute? \*

Your answer

Date 1 Signature \*

and Last Name

Date 2 Signature \*

and Last Name

Date 3 Signature \*

and Last Name

Date 4 Signature

and Last Name

Date 5 Signature

and Last Name

By checking this box, we acknowledge that members have signed and agree to the expectations set in this team agreement. \*

Submit Agreement

**Team Agreement**

**Chimu**

**Team Norms**

Attend all meetings on time. Provide ample notice of at least 24 hours if you are unable to attend a specific meeting. Contribute fairly to all assignment to ensure that all members are equally giving time to the project. Be respectful of each other, especially in times of disagreement.

**Team Goals**

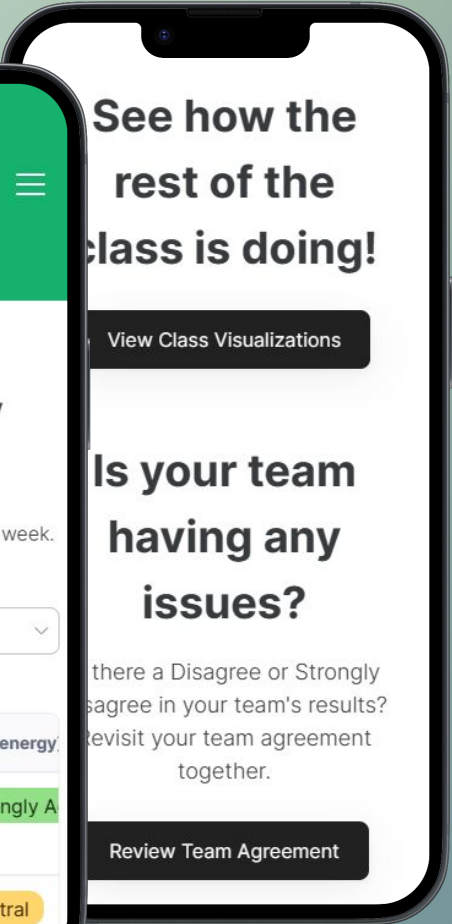
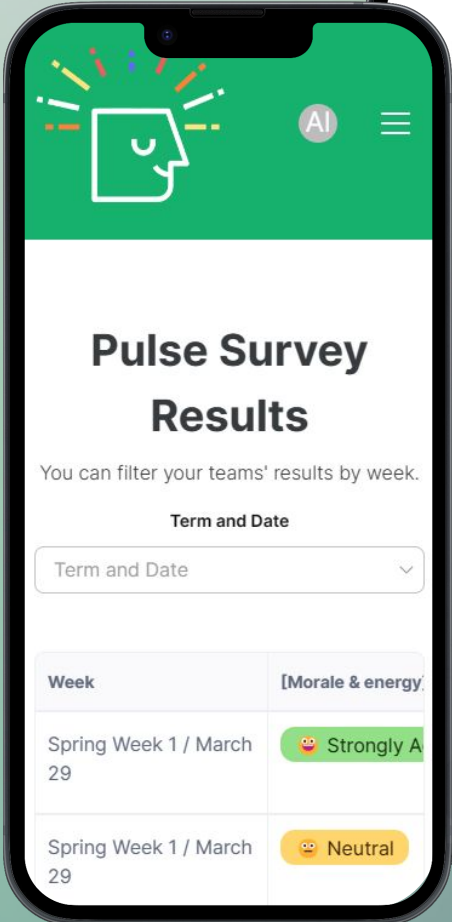
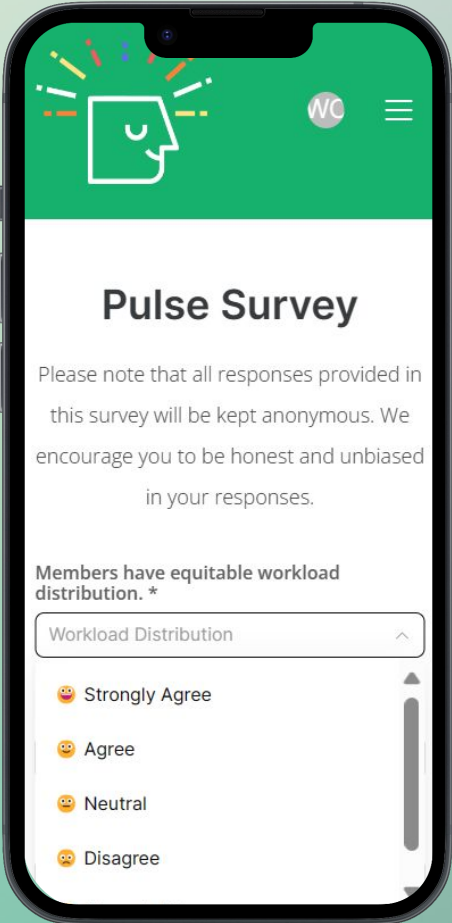
Complete the project with as much time and efficiency as possible.

# PULSE SURVEY

Check-in  
1 x week regarding  
team collaboration

View your  
team and  
class results

Revisit Team  
Agreement when  
below neutral in a  
given area



# USER VALIDATION

## INSIGHTS

Descriptions of pages were found to be **confusing**

Users **felt stumped** on certain icebreaker questions

Users felt that 3 pulse survey responses was **not enough**



## DIRECTION

**Simplified**, less wording leads to less confusion

Added **examples** to provide users some direction

Pulse redesigned to have **5 answer options**



# ETHICAL CONCERNS

## Value 1: Privacy and student safety

- Individual responses are anonymous to professor and other students

## Value 2: Accessibility to all students

- Conducted multiple rounds of user testing to ensure usability

# IMPACT

Promotes **honesty** and **communication**

Encourages working through issues in a **constructive manner**

Provides **exposure to working productively with others** which is common in the workplace

# NEXT STEPS BEYOND CAPSTONE

Transferring ownership to our sponsor, Nam-ho Park



Created Instructor  
Manual



Deleting stored  
user data



Using in Autumn  
with INFO 360!

THANK YOU!

*Questions?*