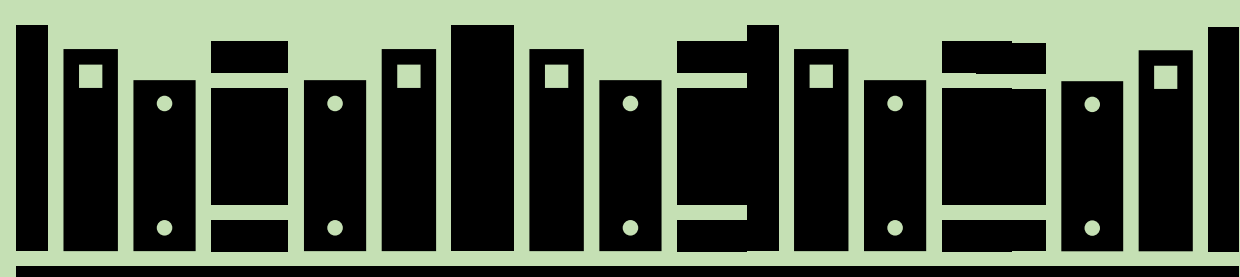


Bibliographic Records Revision at CSN Libraries

Background

The College of Southern Nevada is the largest college in southern Nevada with three large campuses and five satellite campuses. Each major campus has a general library with over 260,500 bibliographic records in their library catalog. In 2017, CSN library moved from the platform Millennium to ALMA's cloud based platform; ALMA did not have a separate web OPAC, so discovery had to happen through the new discovery platform, PRIMO.



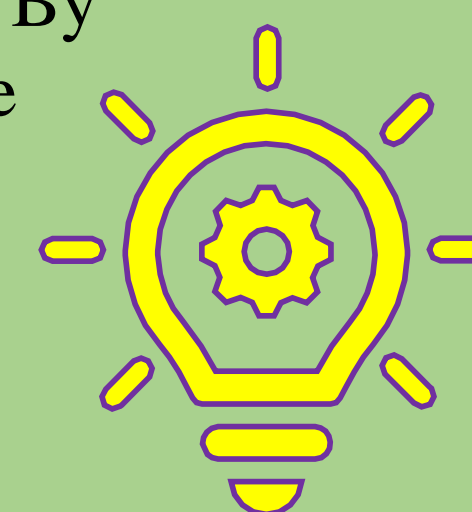
Problem

CSN Libraries have in the past, allowed for the creation of brief records by circulation staff for reserve items which do not have enough information to provide discovery of these materials in the new discovery platform PRIMO.

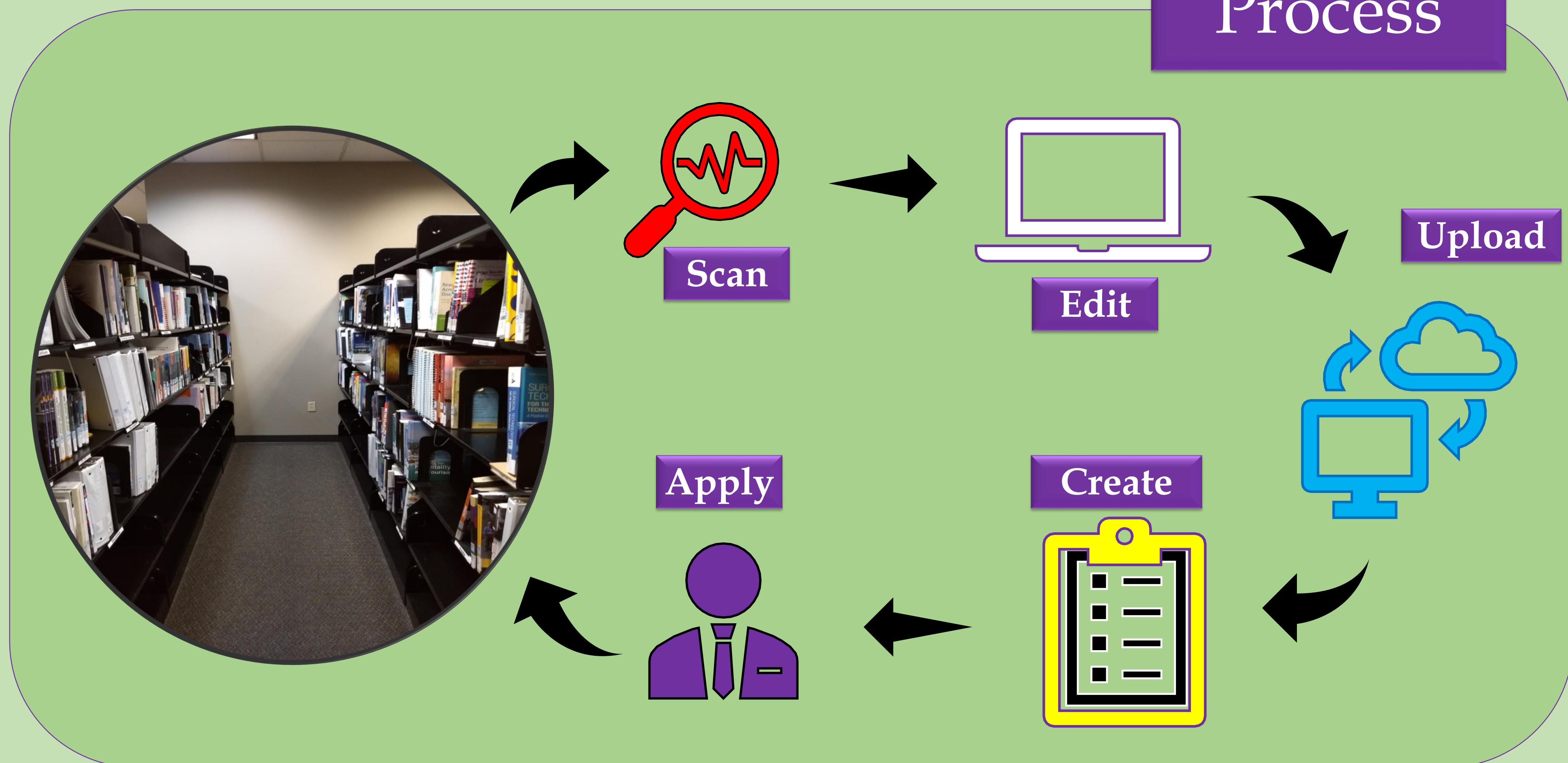


Solution

Creating a bibliographic record procedure for library staff, will help them revise and complete accurate information for all bibliographic records in the CSN library catalog. By having complete and accurate information in bibliographic records in the CSN library catalog, students, faculty, and staff will have a complete view of the bibliographic record through the discovery platform PRIMO.



Process



SCAN



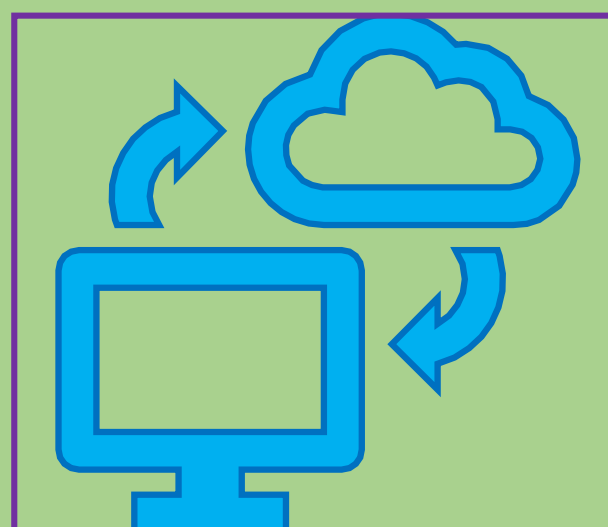
- Scan through list of holdings with incomplete bibliographic information.
- Locate item in OCLC Connexion tool.

EDIT



- Compare information in OCLC Connexion tool.
- Edit bibliographic record information through MarcEdit.

UPLOAD



- Upload corrected bibliographic record through cloud base platform ALMA.
- View uploaded information in PRIMO.

CREATE



- After a comprehensive revision, create procedure for bibliographic record.
- Provide procedure to library staff.

APPLY



- Apply steps from procedure to edit incomplete and correct information for CSN library catalog.