Education

University of Washington, Seattle, WA June 2015

*Master of Library and Information Science*

Santa Clara University, Santa Clara, CA June 2009

*Bachelor of Arts in Psychology, minor business* (cum laude)

Profile

* Experienced professional in youth programming and non-profit program management
* Strong passion and commitment to early childhood literacy, diverse youth materials, and digital inclusion
* Invested in developing sustainable community outreach, programs and library advocacy
* Collaborates well with teams and diverse populations; motivated, reliable, and resourceful problem solver
* Computer Skills: MS Office, MS SQL Server, XML, Prezi, Social Media, Wordpress

Relevant Experience

*Research Assistant*, US Impact Survey, Seattle, WA 5/2013 – Present

* Research and evaluate topics on digital inclusion in libraries, including youth programs and adult digital literacy
* Assist with digital collection development project for the Edge Initiative, including creating an evaluation matrix
* Support operation of Impact Survey Helpdesk, responding to librarians’ questions and troubleshooting
* Facilitated Port Angeles Collaboration Project, analyzing the town’s four library collections using statistical analysis
* Constructed and tested Quality Assurance program for Impact Survey’s website including documenting workflows
* Performed industry analysis, eg. Grant report revision, database indexing, survey testing, etc.

*Children’s Librarian Intern*, King County Public Library, Bellevue, WA 6-9/2015

* Planned and executed family story times under supervision of children’s librarian
* Assisted in outreach at two free lunch sites in Bellevue School District, providing reader’s advisory and read aloud for kids
* Provided reader’s advisory and reference for children participating in the summer reading program
* Facilitate analysis and selection of uncategorized board books and paperback books for branch collection
* Observed and assisted librarian on the reference desk

*Middle School Librarian Intern*, Eckstein Middle School, Seattle, WA 2-5/2015

* Assisted with implementation of library iPads into class projects
* Provided reader’s advisory by creating book digital display and several booktalks to classes
* Promote and advocate library services and resources to students and teachers
* Manage circulation desk and answered student questions

K-5 Afterschool Program Manager, Boy’s and Girl’s Club, Seattle, WA 8/2009 – 4/2013

* Recruit, train, managed after-school tutor volunteers to assist students with homework
* Lead social and skill building activities during after school program
* Plan and execute program plan for after-school care program
* Develop plan and logistically execute summer camp for K-5 students
* Managed yearly budget for all after-school activities
* Supervise 4 high-school assistants to provide care and lead activities throughout the year

Other Work Experience

Barista, Starbucks Corporation, Santa Clara, CA 10/2007 – 3/2008

Intern, Seattle Children’s Hospital, Seattle, WA 6/2008 – 8/2008

Professional Engagement

iYouth member 2013 – 2015

* President 2014 – 2015

Washington Library Association Member 2014 - 2015

Washington Library Association Annual Conference Attendance 2014

American Library Association Annual Conference 2014