**First & Last Name**

City, State | Email | Phone | LinkedIn URL | Portfolio URL

Hard Transferable Skill Hard Transferable Skill

Hard Transferable Skill Hard Transferable Skill

Hard Transferable Skill Hard Transferable Skill

Technologies: List of technologies that you are familiar with AND are relevant to the position you are applying to. If list goes to a second line, be sure to manually block align

Languages: List of languages that you are fluent in (this is optional). If English is your only language, do NOT list it.

**EDUCATION**

**Degree** | University Completion Month Year candidacy

*Concentration/Specialization*

*Relevant Coursework: These are courses that you have completed. Be sure to manually list these courses in an aligned block format*

*In-Progress Coursework: These are courses currently in progress and will be completed by the time you start your internship/position*

**Degree** | University Month Year

**RELEVANT EXPERIENCE**

**Position Title** | Company | City, State Month Year – Month Year

* 3-5 bullets per position
* Bullets are written in Action – Result Orientation and/or Quantifiable
* Bullets should also highlight transferable skills that you’ve listed up top

**Position Title** | Company | City, State Month Year – Month Year

* 3-5 bullets per position
* Bullets are written in Action – Result Orientation and/or Quantifiable
* Quantifiable Accomplishment

**PROJECTS**

**Project Name** | Organization | City, State Month Year – Month Year

* Brief description of project and what accomplished
* 3-5 bullets
* Bullet format is the same as Relevant Experience bullets

**Project Name** | Organization | City, State Month Year – Month Year

* Brief description of project and what accomplished
* 3-5 bullets
* Bullet format is the same as Relevant Experience bullets

**ADDITIONAL EXPERIENCE**

* Leadership | Community Engagement
* Awards
* Activities/Hobbies

**John Snow**

Winterfell, North | Winteriscoming@gmail.com | 425-352-0000 | linkedin.com/in/johnsnow

Project Management Business Analytics

Data Analysis & Synthesis Web Development

Data Visualization Process Improvement

Technologies: Power BI, Tableau, Microsoft Office Suite, Airtable, Transact SQL, Django, Microsoft, ASP.NET, COBOL

Languages: Mandarin, Conversational Spanish, English

**EDUCATION**

**Master of Science in Information Management** | University of Washington – Seattle June 2024c *Specialization in Data Science & Business Intelligence*

*Relevant Coursework: Data Structures & Algorithms, Web Development & Analysis, Business Analytics*

*In-Progress Coursework: Metadata Design, Visualization Design, Information & Operational Risk*

 **Bachelor of Science in Computer Engineering** | University of Winterfell June 2018

**RELEVANT EXPERIENCE**

**Technical Project Manager** | Celkon | Westeros, 7 Kingdoms June 2018 - Present

* Lead a team of 3 developers, 2 software testers, and 1 systems analyst on new internal HR database rollout used by 700+ employees.
* Design and develop 5 interactive dashboards using Power BI analyzing patterns and usage of system improving HR understanding of job classifications and compensation trends.
* Collect and report internal database system user requirements identifying gaps and improving processes by 25%.

**Software Engineer Intern** | Bank of the North| Winterfell, North June 2017 – Aug. 2017

* Analyzed user needs recommending upgrades for existing systems and programs.
* Developed data visualization materials based on reported data informing business decisions, objectives, and goals.
* Accomplished daily tasks of testing (plan – prepare – execute) and defect resolution (raise – retest – closure) for 3 major system releases.

**PROJECTS**

**Mobile Information & Asset Locator** | Beyond the Wall | Free Folk Territory Jan. – May 2017

* Implemented communication between mobile devices using GSM communication enabling users to request services such as closest movie theater, hospitals, and other services using SMS or Android.

**ADDITIONAL EXPERIENCE**

* Leadership | Community Engagement
	+ VP of External Relations for Computer Engineering Club at UW Sept. 2017 – June 2018
	+ Mentor at Winterfell HS – Computer Engineering Club at June 2017 – Present